

**BRADFORD WOODS BOROUGH COUNCIL
COUNCIL MEETING
May 9, 2022**

The Bradford Woods Borough Council meeting was called to order at 7:00 p.m. by Council President Victoria Pongrace. There were 5 guests in attendance.

Officials in attendance:

Doug Marsico, Mayor
Victoria Pongrace, Council President
Kevin Rhule, Vice President
David Baldonieri, Council Member
Todd Hipwell, Council Member
Thomas Kosmala, Council Member

Others in attendance:

Kate Diersen, Solicitor
Erin Huber, Borough Manager

Official(s) absent were:

Dan Dimond, Council Member

CALL TO ORDER

Pledge of Allegiance

Roll Call

MINUTES

Motion made by Mr. Rhule, seconded by Mr. Baldonieri, to approve the April 11, 2022 meeting minutes passed with Ms. Griffin abstaining because she was not present. Motion carried.

PUBLIC COMMENTS REGARDING AGENDA

None.

EXECUTIVE SESSION

Personnel and Legal matters.

HARMONY TRAIL SIGNAGE REQUEST

Mr. Stephens from the Rachel Carson Trail Conservancy (RCTC) and Mr. Mulshine from the Harmony Trail Council, a subcommittee of the RCTC, gave a detailed background about the Conservancy, stewardship of the trails, and the importance of trail development and connectivity. Once connectivity is completed, this will create a 350-mile hiking trail in Western Pennsylvania.

Mr. Mulshine explained that a sign permit application has been submitted to permit the installation of Harmony Trail directional signs on private parcels and placing yellow blazes signage along Forest Road on intermittent Penn Power poles along Forest Road. In Bradford Woods, the hiking route will use Forest Road connecting to the Woodlands Foundation, who agree to accommodate the hiking trail as part of their Master plan to enable the trail to continue to Shenot Road in Marshall Township.

MAYOR'S REPORT

Mayor Marsico announced that the dates for the Bradford Woods Play "The Show Must Go On" are May 19, 20, and 21 beginning at 8:00 p.m. Tickets can be purchased at Berry Vine Gifts.

MANAGER'S REPORT

Ms. Huber stated that there is going to be a new gas line project. She received a request for a road opening permit which came back incomplete. She has a call into the project manager to collect additional information.

Ms. Huber reported that on April 26th, Jake and she attended the road construction meeting at Pine Township for the 2022 Road Program. Jake and Dave Kovac from LSSE discussed Columbia Gas paving with Shields. Dave from LSSE met with Shields in Bradford Woods on Thursday (4/28) to review the roads and plans for paving.

Ms. Huber shared that on Wednesday, June 1 at 7:00 p.m. there will be a ZHB Hearing for Laura Corll of 701 Woodland Road. She is requesting a variance for front and side setbacks to build a deck. The advertisement has been submitted, resident, solicitor and zoning officer have been informed, Jake will post the property 1 week prior to the hearing. Letters will go out to surrounding neighbors as well.

Ms. Huber reported that as of April 27th, the domain address of *bradfordwoods.gov* officially belongs to Bradford Woods. Keith Miller, from K & M Computers, will establish an email address for each member of Council, Jake, and herself.

PUBLIC WORKS REPORT

Ms. Huber reported:

- The Reserve was mowed prior to the Earth Day Celebration
- The plow and salter were removed from the truck and cleaned
- Cold patching and road maintenance has begun, Washington Road was completed last week
- Attended the 2022 Road Construction meeting at Pine Township

SOLICITOR'S REPORT

Ms. Diersen reported that she will be meeting with the Planning Commission in May.

COMMITTEE REPORTS

FINANCE

Mr. Hipwell reported on the March check register, stating the 5 largest payments were Northern Regional Police Department for \$23,541, Northland Library for \$6,490, Bradford Wood VFC for 3,579, GBR for \$1,980, and Westview Water for \$1,178. Motion made by Mr. Hipwell, seconded by Mr. Kosmala, to pay and ratify payments for April 2022 passed unanimously. Motion carried.

Mr. Hipwell reviewed the pre-ratify checklist for May/June for Council approval. Motion made by Mr. Hipwell, seconded by Mr. Baldonieri, to pre-ratify bills for May/June passed unanimously. Motion carried.

Ms. Pongrace provided the April revenue and expense report with a total revenue of \$23,388.32.

SAFETY

Police

Captain Dewick reviewed the April 2022 calls for service: 16 calls; 14 traffic warnings, 3 citations.

Captain Dewick gave an overview of changes to the NRPD since the new administration in 2020. Highlights include:

- Reconnection to training with much of the training provided in house
- All officers involved in leadership and development
- Hiring of nine officers
- Defensive Tactics Training
- Promotions of 4 Sergeants, 4 Detectives, and first female Sergeant Jennifer Abbondanza.

Fire

Fire Chief Vince Cannella reported that there have been ten calls so far this year with three calls since the last meeting.

ROADS

Mr. Baldonieri reported:

- Contractor hired to repair potholes is trying to get to us this month.
- Mr. Turner, Public Works, and Mr. Baldonieri met with a resident on Edgewood to discuss drainage issue
- Coordination of 2021 Columbia Gas Line Project paving with Shields Asphalt Paving, contractor for the 2022 Road Program, is underway
- 2022 Columbia Gas Line Project to include Willow Road

PLANNING

No report at this time.

PERSONNEL

No report. Mr. Dimond not present.

NORTH HILLS COUNCIL OF GOVERNMENTS (COG) / NORTHLAND PUBLIC LIBRARY

Mr. Kosmala stated there has not been a NHCOG meeting, so there is no report at this time.

Mr. Kosmala announced events and news of the library:

- The library is updating their security system cameras and wiring
- There is an open position for Executive Director of the Foundation

- At the North Allegheny Chamber of Commerce 50-year Anniversary Gala the Northland Public Library won the Non-profit Excellence Award

ENVIRONMENT

Mr. Rhule stated that there was no EPAC meeting last month; therefore, there is nothing to report. He added that he delivered 64 trees from the 2021 tree sale.

ALLEGHENY COUNTY BOROUGH ASSOCIATION (ACBA)

Ms. Pongrace stated that there is no report at this time. The meeting is on June 2nd in Millvale.

OLD BUSINESS

None at this time.

NEW BUSINESS

None at this time.

ACKNOWLEDGEMENTS

Mr. Rhule acknowledged the Bradford Woods Conservancy on the success of their Earth Day Celebration, adding that the event was well attended with beautiful weather.

ADJOURN

Motion made by Mr. Rhule, seconded by Mr. Baldonieri, to adjourn the public meeting and go into executive session at 8:05 p.m. passed unanimously. Motion carried.

Motion made by Mr. Kosmala, seconded by Mr. Rhule, to adjourn the executive meeting and go back into the public meeting at 8:35 p.m. passed unanimously. Motion carried.

Motion made by Mr. Baldonieri, seconded by Mr. Rhule, to adjourn the public meeting at 8:35 p.m. passed unanimously. Motion carried.